

# Privacy Policy

## General Disclaimer

Thank you for visiting Stellar Blue Technologies website and reviewing our Privacy Policy. While visiting stellarbluetechnologies.com, we will not collect any personal information about you unless you choose to provide that information to us. If you choose to provide this information, it will be used for the express purpose for which it was intended, such as responding to your request for information or joining a web discussion forum. We remind you that if you visit a link outside of stellarbluetechnologies.com you are subject to the privacy policies of that site.

## Information Collected and Stored Automatically

Stellarbluetechnologies.com automatically collects some technical information from you when you visit the site in order to give you the best possible experience. Stellarbluetechnologies.com uses web measurement technology (Google Analytics) to automatically track how visitors interact with stellarbluetechnologies.com including where they came from, what they did on the site and whether they completed any pre-determined tasks while on the site. This type of usage is classified by the Office of Management and Budget as Tier 2 usage since it is a multi-session web measurement. Aggregate data is used to help Stellar Blue Technologies improve our user interface and diversify our content offerings to meet the needs of our customers, track operational problems, prevent fraud and improve the effectiveness, security and integrity of the site. This information does not identify you personally and data is only retained in accordance with Stellar Blue Technologies data retention policy. For each page that you visit, we collect and store only the following technical information:

- Date and time of access
- URL address of stellarbluetechnologies.com webpage visited
- Internet domain and IP address from which our website was accessed
- Type of browser and operating system used to access our site (if provided by the browser)
- URL address of the referring page (if provided by the browser)
- Completion or success status of the request for a web page or other on-line item
- File size of the webpage visited

This information is only used to help us make the site more useful for you. With this data we learn about the number of visitors to our site and the types of technology our visitors use. We never track or record information about individuals and their visits and we do not share this data with anyone outside Stellar Blue Technologies unless necessary for law enforcement purposes.

## Cookies

When you visit some websites, their web servers generate pieces of information known as cookies, which helps webmasters understand how users interact with their site's content and services. Websites use cookies to track one's activities on a website (e.g., pages visited, links clicked on, etc.), and to record information about the user so when the user returns to the site, customized features can be provided.

There are two types of cookies. A session cookie is a line of text that is stored temporarily in your web browser's memory cache, and will expire when the browser is closed. A session cookie is not placed on any hard drive, and it is destroyed as soon as you close your browser. A persistent cookie is saved to a file on your hard drive and is accessed whenever you re-visit the website that put it there. This lets that website remember what you were interested in the last time you visited.

We use persistent cookies to enable Google Analytics and Stellar Analytics to differentiate between new and returning stellarbluetechnologies.com visitors. Persistent cookies remain on your computer between visits to stellarbluetechnologies.com until they expire.

Stellar Blue Technologies may utilize third party services to enhance its distribution of data and information (e.g., videos) through links from stellarbluetechnologies.com web site. A persistent cookie may be set by such a third party provider when you click on the provider's link in order to access Stellar Blue Technology data (e.g., play a video).

By default, persistent cookies and web measurement technologies are automatically used when you visit stellarbluetechnologies.com. Nevertheless, if you decide to disable or remove cookies from your browser, you will continue to have access to all information and resources on stellarbluetechnologies.com. To learn more about how to disable cookies in your browser please visit [http://www.usa.gov/optout\\_instructions.shtml](http://www.usa.gov/optout_instructions.shtml)

## **Information Collected from Interactive Forms and Surveys**

Stellarbluetechnologies.com provides interactive forms that let you voluntarily submit personal information (such as your e-mail address, name, or organization). This occurs when you register to join an online community to submit information to web discussion forums, blogs and other community features; registering to receive e-mail updates and newsletters; and sending questions and comments to the stellarbluetechnologies.com team. In these cases, all submitted information is used only for the express purposes for which it is provided, and is not made available to any third party.

Stellarbluetechnologies.com only shares information you voluntarily provide with other government agencies if required by law. Stellarbluetechnologies.com never collects information or creates individual profiles for commercial marketing. However, when you join an online community and participate in online discussions, your name and other personal information you provide (except e-mail) are viewable by anyone visiting stellarbluetechnologies.com, unless you choose not share this information with the public on your user profile page. Any personal information you provide will be protected to the extent permissible under the Freedom of Information Act and Privacy Act.

Electronically submitted information is maintained and destroyed according to the principles of the Federal Records Act and the regulations and records schedules of the National Archives and Records Administration, and in some cases may be covered by the Privacy Act and subject to the Freedom of Information Act. A discussion of your rights under these laws can be found on the [Freedom of Information Act home page](#).

Stellar Blue Technologies may also use online survey instruments to obtain feedback on your experience with stellarbluetechnologies.com. The survey initiation pops up for a random sample of visitors, is voluntary and does not collect personal information. If you decline the survey you will still have access to the same information and resources of stellarbluetechnologies.com as those who do take the survey. The survey reports are available only to stellarbluetechnologies.com managers and other staff who require this information to perform their duties. Stellar Blue Technologies retains the data from the survey results in accordance with its data retention policy.

## **Privacy Impact Assessment (PIA)**

The E-Government Act requires agencies to conduct privacy impact assessments for collections of information through electronic information systems or otherwise and make them publicly available.

## **Children's Privacy**

Because we care about the safety and privacy of children online, we comply with the Children's Online Privacy Protection Act of 1998 (COPPA). COPPA and its accompanying regulations protect the privacy of children using the Internet. Stellarbluetechnologies.com does not knowingly contact or collect personal information from children under 13. Stellarbluetechnologies.com is not intended to solicit information of any kind from children under 13.

It is possible that by fraud or deception we may receive information pertaining to children under 13. If we are notified of this, as soon as we verify the information, we will immediately obtain parental consent or otherwise

delete the information from our servers. If you want to notify us of our receipt of information by children under 13, please do so by sending an e-mail to [support@stellarbluetechnologies.com](mailto:support@stellarbluetechnologies.com).

## Site Security

For site security purposes and to ensure that this service remains available to all users, this government computer system employs commercial software programs to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage.

Except for authorized law enforcement investigations, no attempts are made to identify individual users and their usage habits. Raw data logs are used for no other purposes and are scheduled for regular destruction in accordance with [National Archives and Records Administration General Schedule 20](#).

Unauthorized attempts to upload information or change information on this service are strictly prohibited and may be punishable under the [Computer Fraud and Abuse Act of 1986](#) and the National Information Infrastructure Protection Act.

## Social Media and Third Party Websites

Stellar Blue Technologies uses some social media tools and websites to interact with its customers and resource partners. Social media websites are used to publicize Stellar Blue Technologies programs and services and engage with members of the public. Stellar Blue Technologies does not use third party websites to solicit and collect personal information from individuals. Any personal information collected by a third party website will not be transmitted to Stellar Blue Technologies unless required for law enforcement purposes or as otherwise permitted by law. Stellar Blue Technologies privacy and other web policies do not apply to these third party sites and we encourage you to read the policies of the third party site when deciding whether to use it. The official Stellar Blue Technologies "social media" sites are listed below.

**Facebook:** [facebook.com/stellarbluetechnologies](https://facebook.com/stellarbluetechnologies)

**Twitter:** [twitter.com/stellarblue](https://twitter.com/stellarblue)

## Links to Other Sites

Stellarbluetechnologies.com contains links to websites of other public and private organizations. When you follow a link to another site, you leave the stellarbluetechnologies.com site and your website interactions are no longer protected by our privacy policy. Stellarbluetechnologies.com is not responsible for, and does not endorse the privacy or security practices and content of sites to which stellarbluetechnologies.com links.